

Fairview Community Tennis Club

Minutes of Annual General Meeting

Held on Nov 21, 2021 at 2pm

Virtually over Zoom meeting

The meeting was chaired by Matthew Konu and Steve Wong acted as Secretary.

- Welcomed by Matthew Konu and apologized for a little technical problem caused some delay on the virtual AGM process.

Notice of Meeting and Examination of Proxies

The Secretary announced that the notice of the AGM meeting was sent out by email. There being 9 members in attendance at the start of the meeting and 142 proxies received, the Secretary declared that there was a quorum and it was a duly constituted meeting of the Club Members. [The “**City**” and the **Parks and Recreation Department** are the same and will be used interchangeably.]

Matters Arising from the 2020 AGM minutes

- Members felt strongly that shoe tag rule should be imposed strictly to avoid non-members playing
- Encourage all members to express and communicate constructive ideas on club development
- The club will actively consider participating 2021 Lake Shore Tennis League which requires a minimum of 6 lady players.
- Repaired the net pole on court 4 and broken spectator benches outside of the court
- Corrected flood light position to focus on the playing surface
- Disposed 10 broken chairs
- Inspector visit delayed due to Covid 19 situation
- Club rules and regulations should be posted at court area which can be easily viewed to avoid
- Court congestions and other related conflicts.

Approval of the 2020 minutes of the AGM held on Oct 24, 2020

The 2020 Minutes of the AGM was posted on the Fairview Tennis Club website and was communicated to all members as such. The adoption of the 2020 minutes was moved by **Mr. Suryavaranas** and seconded by **Mr. Gary Yip**. The members were in favor of the minutes of the AGM held on Oct 24, 2020

President's Report -- Matthew Konu

- 1) Bench outside the court - one broken plank was fixed.
- 2) Two new nets were purchased to replace the worn ones.
- 3) Two windbreakers were frail and some gromets were missing. These windbreakers had to be replaced.
- 4) One sponge roller was bought to replace an old one (unfortunately, it was stolen a week later).
- 5) Two squeegees purchased.
- 6) One racquet rack was fabricated. This is to ease the queuing system for members. (First come, first play)
- 7) One clock donated and placed inside the court #1.
- 8) New court rotation rule painted outside the main gate.
- 9) Four "court turnover time" tags fabricated.
- 10) Two garbage bins purchased

Near miss incident

Anka Lo fell down between #2/3 court due to crack surface. This incident was reported to the Parks and Recreations Department.

Daily routine

Court housekeeping and inspection by Tom and CK Fung

During the second Covid-19 Lock-down the City's ordered the closure of the club and:

- The main gate was chained and locked.
- CK provided some security by inspecting the courts on a daily basis and also communicating with the members the importance of not violating the city's order.
- The windbreakers were taken down on October 31, 2021 in order to prevent vandalism. These were stored with Matthew.
- However, the nets were left on until the November 20, 2021. The reason for taking them down was the weather and the fact that members playing past October 31, 2021 were doing so at their own risks. The executives found it prudent to remove the nets. The nets are being currently housed in CK's garage.

Financial Report -- Matthew Konu

The financial overview of Fairview Tennis Club activities from January 1, 2021 to Nov 20, 2021 was presented. Matthew provided a breakdown of revenue and expenditures for the year, including the Club's current financial account standings.

With the continued pandemic and lock-down, social-distancing, the year 2021 brought its own sets of challenges for Fairview Tennis Club. The club continued to focus on providing a safe, secure, friendly and fun environment to attract new members and retain old members. Above all, to continue to contribute to a healthy community.

Summary of the club's financial position on Nov 20, 2021 is as follows:

The Club's main and only source of revenue comes from memberships.

Membership details:

Membership Summary

Thursday, April 29, 2021

Total Application Forms Received	78
Family Members	37
Adult Members	41
Voting Members	117
Junior Members	25
Total Membership Fee	\$7,325.00

- Additional Membership after April 30, 2021 till Sept 29, 2021
- Adults = 6
- Junior = 1
- GRAND TOTAL MEMBERS = 227

Detailed Expenses:

August 2021

- Replacement roller and court squeeze(Cheque 14) \$103.17
- Tim Horton for windbreaker volunteers (C 16) \$22.02
- Open House Laminate (C 16) \$3.38
- New Net for court 2 (C15) \$361.54

May 2021

- Tennis net from Racquet group (C13) \$361.54
- 2 windscreens (C12) \$790.89

February 2021

- Hydro Utility April –Nov 2019 with reading 4603 (C4) \$1,325.46
- Last balance under Statement of account as of Sept to October statement is \$27,062.74.
- Term Investment statement balance is \$22,345.34 and maturity is on Dec 31, 2021.
- Total balance of the Club is \$49,408.08.

Questions raised from AGM participants:

- Discussed the Near-miss incidence, which a member tripped at the cracks between court 2 and 3. Luckily, he was not hurt. Matthew has reported to the City Management for file.
- Question on resurfacing of the court. We will use the situation of Near- miss to push the City due to safety issue
- Question on how to prevent non-member playing especially in the evening. One suggestion is to put a clause in the upcoming year application form and ask every member to agree NOT to bring any non-members.
- Female members want the club to look into having a Portable Washroom. They felt that it is a Health and Safety issue. Above all, a Human Right issue to have to walk all the way to Fairview Street in order to use the City's permanent facility. Their suggestion is to ask the "**City**" to fence off the bleacher area so that the club can put a portable washroom there. Fencing off will prevent vandalism/tipping over of the portable toilet.
- Members want to know the extent of disruptions they should expect to encounter during the Proposed Improvements at Dr. Martin L Dobkin park's Fitness Area.
- Can the Club ask the City to build the Bleachers enclosure as part of the Proposed Improvement of the Park?

New Business Items

- Proposed to paint the practice board
- Recommend the spectators outside of the court be quiet so they will not interfere the players at the courts. Gary Yip suggested to put up a sign to remind spectators be quite and respect the rules.
- The Executives are to look into how to incorporate Virtual Meetings such as Zoom or Google Meet (medium) into how future meeting can be held when it is physically not possible to have in in-persons.

Executive and Board Nominations -- Election of Candidates

For the 2022 Executive Committee, the Position of President, VP, Secretary, Maintenance were nominated, uncontested therefore no voting was necessary.

2022 Executive Committee and Board of Directors

Position	Elected	Nominated by	Seconded By
President	Matthew Konu		
VP & Treasurer	CK Fung		
Maintenance	Trihn Tom		
Secretary	Steve Wong		
Website Director	Judy Lauw		

Meeting adjourned at 2:45 pm

Motioned by **Mr. Gary Yip** and seconded by **Mr. Suryavaransasi**.

Matthew Konu

Chair

Steve Wong

Secretary